

Information Technology Intern

N.E.W. Credit Union of Oconto Falls is in search of an intern to assist our Director of Information Technology. This position could be as many as 40 hours per week for the summer and part time during the school year. We will work around the student's schedule.

IT Intern

Reports to the Director of Information Technology

The IT Intern is responsible for tech support for employees and members of N.E.W. Credit Union. IT Intern will also help with any duties requested from the Director of Information Technology. The IT Intern will help assist the IT Director with projects as needed

Duties and Responsibilities

1. Support for members with online services
2. Support employees with computer issues
3. Help with inventory of computer hardware and software
4. Support with core issues and liaison with Fiserv support
5. Work on IT Projects Requested by IT director
6. Assist with windows patch management
7. Trouble shoot global search issues
8. Travel to credit union branches to assist with IT issues
9. Install and configure PC's for staff as needed

N.E.W. Credit Union has over 12,000 members with offices in Oconto Falls, Suring, Oconto and Peshtigo. This is a paid internship. Resume and letter of interest can be dropped off at any of our locations or sent to:

Lisa Gilligan, CEO
N.E.W. Credit Union
301 Jackson St.
Oconto Falls, WI 54154
920-848-2793

